

REQUEST for UPGRADE of a USATF OFFICIAL'S CERTIFICATION TO THE ASSOCIATION LEVEL

Upgrading a USATF official to the Association Level is designed for current Apprentice Level officials who are ready to take on more responsibility at meets within their Association. Georgia Association Officials requesting an upgrade must be a current, active Apprentice Level official and have a current USATF Membership.

Upgrades to the ASSOCIATION level are in general areas of Track and Field, LDR/Off-Track Events, Race Walking, and Athletics for the Disabled. To meet the requirements for the upgrade, such as the number of meets officiated, the official must have officiated in the upgrade "general area" at the meet(s) in order for it to count towards the upgrade. NOTE: a multi-day meet counts as one meet for fulfilling the requirements. If multiple events were officiated at a meet by the applicant, then that meet can count towards the upgrade requirements of the other corresponding areas.

The current USATF Certification-Regulations can be found at: <https://bit.ly/2RNzglV>

Once the requirements of the upgrade application have been fulfilled, the GA Association Officials Committee Certification Chair will submit the upgrade request to the Officials Committee for evaluation of the applicant official's readiness to be upgraded and the Committee will vote on the request. A simple majority is required for approval of the upgrade.

A. Identification

Name: Last _____ First _____ Middle _____

Address: Street/Number _____ City _____

State _____ Zip _____ E-Mail _____

Phone: (H) _____ (W) _____ (Cell) _____

Certification # _____ Date First Certified ___ / ___ / _____

B. Check the **one** Association Level discipline for which you are requesting the upgrade. You must hold the Required Apprentice Certification related to the requested Association Level Discipline per the list below.

Association Level Discipline being applied for:	Required Apprentice Level Certification(s)
<input type="checkbox"/> Track Event Operations (Starter, Umpire)	Track Events
<input type="checkbox"/> Finish/Start Line Administration (Clerk, Finish Line Coordinator, Lap Scorer, etc.)	Track Events
<input type="checkbox"/> Competition Secretary/Data Specialist	Track Events
<input type="checkbox"/> Fully Automatic Timing	Track Events
<input type="checkbox"/> Throws (Required meets worked must include all 4 throwing certifications)	Field Events
<input type="checkbox"/> Horizontal Jumps (Both Long and Triple Jumps)	Field Events
<input type="checkbox"/> Vertical Jumps (Required meets worked must include both High Jump and Pole Vault)	Field Events
<input type="checkbox"/> Competition Secretary/Data Specialist	Field Events
<input type="checkbox"/> LDR/Off-Track Events	LDR/Off-Track Events
<input type="checkbox"/> Race Walk Official	Race Walking
<input type="checkbox"/> Race Walk Judge	Race Walking
<input type="checkbox"/> Athletics for the Disabled	Athletics for the Disabled

C. Requirements for an Upgrade: for Each Discipline being applied for, the applicant must:

1. Have been certified in the required discipline at the Apprentice Level for a minimum of 2 years. I have been certified in _____ at the Apprentice Level from ____/____/____ to present.
2. INDIVIDUALLY take and pass the appropriate **2017 - 2020 Olympiad Association Level Official's Rules Review** for the desired discipline with a score of at least 80%.
3. Submit a Resume of meets officiated and event clinics attended while an Apprentice Level official. Officials seeking to upgrade to the Association level are encouraged to seek out the highest level of meets in satisfying this requirement. During the time period you have been certified as an Apprentice Level official, you must have:
 - A. Officiated in the requested upgrade area at a minimum of 8 meets. Number: _____
(Reminder: A multi-day meet counts as one meet for fulfilling the requirements.)
 - B. Officiated in the requested upgrade area in at least one Georgia Association 'Area' or 'Championship' meet in each of the two years prior to the application. Number: _____
4. Submit a Letter of Recommendation from a Master or National Level official with whom or for whom you have officiated in the requested upgrade area. The recommendation letter may come from an official outside of the Georgia Association, but cannot come from Georgia Association Officials Committee member. The recommendation must address your ability to officiate all duties associated with the upgrade area. A template for the letter is available at <http://usatfga.org/Officials.aspx> under the Forms and Documents tab. The Association Level template should be used to ensure that the letter of recommendation contains the required elements. The applicant should complete the first portion of the template and then send the template to the recommender. The letter should be sent directly to the Officials Committee Certification Chair by the recommender.
5. Submit a written personal statement as to why you think you warrant an upgrade to the Association Level certification status. Describe your experiences and abilities to work all duties associated with the requested upgrade area.
6. Submit a complete package to the Certification Chair of the Officials Committee by e-mail to: phillip.ozell@gmail.com or by U.S. mail to: Phillip Ozell
1930 Windham Park NE
Atlanta GA 30324

Checklist: Your completed upgrade application package must include all of the following:

- ___ Your completed upgrade request form (Section A., B., and C.1)
- ___ Your completed Rules Review answer sheet (Section C. 2)
- ___ Your Resume of meets officiated including the required Georgia Association meets (Section C.3)
- ___ (The Letter of Recommendation must be submitted independently by your recommender (Section C.4))
- ___ Your personal statement (Section C.5)

CERTIFICATION: I certify that I have not copied or shared a completed upgrade Rules Review and/or answers with another official unless in conjunction with an upgrade clinic sponsored by the USATF GA Assn Officials Committee, and that I have not misrepresented my officiating experience on my resume.

Signature

Date