

REQUEST for UPGRADE of a USATF OFFICIAL'S CERTIFICATION TO THE MASTER LEVEL

Upgrading a USATF official to the Master Level is designed for current National Level officials who are capable of serving as Chief Judges at Regional, National or International meets. Georgia Association Officials requesting an upgrade must be a current, active National Level official and have a current USATF Membership.

Upgrades to the MASTER level are in a specific discipline and the requirements for upgrade are applied to each discipline independently. To meet the requirements, such as the number of meets officiated, the official must have officiated the specific upgrade discipline at the minimum number of required meets to count towards the upgrade. NOTE: a multi-day meet counts as one meet for fulfilling the requirements. If multiple events were officiated at a meet by the applicant, then that one meet can count towards the requirements of the other corresponding disciplines.

The current USATF Certification-Regulations can be found at: <https://bit.ly/2RNzglV>

Once the requirements of the upgrade application have been fulfilled, the GA Association Officials Committee Certification Chair will submit the upgrade request to the Officials Committee for evaluation of the applicant official's readiness to be upgraded and the Committee will vote on the request. A simple majority is required for approval of the upgrade.

A. Identification

Name: Last _____ First _____ Middle _____

Address: Street/Number _____ City _____

State _____ Zip _____ E-Mail _____

Phone: (H) _____ (W) _____ (Cell) _____

Certification # _____ Date First Certified ___/___/_____ Date of Last Upgrade ___/___/_____

B. Check the MASTER Level discipline for which you are requesting the upgrade. You must hold the Required National Certification related to the requested Master Level Discipline per the list below.

Master Level Discipline

Required National Level Certification(s)

- Starter
- Umpire
- Clerk of the Course
- Finish Line Official
- Throws (Required meets worked must include all 4 throwing certifications)
- Horizontal Jumps
- Vertical Jumps (Required meets worked must include both High Jump and Pole Vault)
- Inspector of Implements
- Fully Automatic Timing
- Competition Secretary/Data Specialist
- Marshal
- Race Walk Official
- Race Walk Judge
- LDR/Off-Track Timer/Recorder
- LDR/Off-Track General
- Athletics for the Disabled

- Starter
- Umpire
- Clerk of the Course
- Finish Line Official
- All 4 National-level Throws Certifications: Shot Put, Discus, Javelin, and Hammer/Weight Throw
- Both Long and Triple Jumps
- Both High Jump and Pole Vault
- Inspector of Implements
- Fully Automatic Timing
- Competition Secretary/Data Specialist
- Marshal
- Race Walk Official
- Race Walk Judge
- LDR/Off-Track Events
- LDR/Off-Track Events
- Athletics for the Disabled

C. Requirements for an Upgrade: for Each Discipline being applied for, the applicant must:

1. Have been certified in the required discipline at the National Level for a minimum of 2 years. I have been certified in _____ at the National Level from ____/____/_____ to present.
2. **INDIVIDUALLY** (not in association with any other applicant) take and pass the appropriate **2017 - 2020** Olympiad **Master Level** Official's Rules Review with a score of at least 95%.
3. Submit a Resume of meets officiated and event clinics attended while a National Level official. Officials seeking to upgrade to the Master level are encouraged to seek out the highest level of meets in satisfying this requirement. During the time period you have been certified as a National Level official, you must have:
 - A. Officiated in the requested upgrade discipline at a minimum of 12 meets. Number: _____
(The requirements for the number of meets worked for Throws and Vertical Jumps certifications may be spread across the individual events but must include meets in each event within the discipline.)
 - B. Officiated in the requested upgrade discipline at a minimum of 2 additional Regional, National, or International USATF or NCAA meets outside the Georgia Association. Number: _____
 - D. Officiated in the requested upgrade discipline in at least one Georgia Association 'Area' or 'Championship' meet in each of the two years prior to the application. Number: _____
4. Submit **three** Letters of Recommendation (from three different officials), from current Master Level officials with, or for whom you have officiated in the requested upgrade discipline. Recommendation letters may come from officials outside of the Georgia Association, but cannot come from Georgia Association Officials Committee members. The recommendation letters must address your ability to officiate all duties associated with the upgrade discipline and serve as a Chief Judge in the discipline at a major Regional or National meet. A template for the letters is available at <http://usatfga.org/Officials.aspx> under the Forms and Documents tab. The Master Level template should be used to ensure that the letter of recommendation contains the required elements. The applicant should complete the first portion of the template and then send the template to the recommender. The letter(s) should be sent directly to the Officials Committee Certification Chair by the recommender.
5. Submit a written personal statement as to why you think you warrant an upgrade to Master Level certification status. Describe your experiences and abilities to work all duties associated with the requested upgrade discipline and to serve as Chief Judge for the discipline at the Regional and National levels of competition.
6. Submit a completed package to the Certification Chair of the Officials Committee by e-mail to: phillip.ozell@gmail.com or by U.S. mail to: Phillip Ozell

1930 Windham Park NE
Atlanta GA 30324

Checklist: Your completed upgrade application package must include all of the following:

- ___ Your completed upgrade request form (Section A., B., and C.1)
- ___ Your completed Rules Review answer sheet (Section C. 2)
- ___ Your Resume of meets officiated including the required Georgia Association meets (Section C.3)
- ___ (The 3 Letters of Recommendation must be submitted independently by your recommenders (Section C.4))
- ___ Your personal statement (Section C.5)

CERTIFICATION: I certify that I have not copied or shared a completed upgrade Rules Review and/or answers with another official unless in conjunction with an upgrade clinic sponsored by the USATF GA Assn Officials Committee, and that I have not misrepresented my officiating experience on my resume.

Signature

Date